46th Annual Quilt Show and Competition
June 18-19, 2027
Vendor Contract

Vendor Agrees:

1. To comply with all applicable laws and ordinances, including those pertaining to fire and safety. There will be no smoking, eating, or drinking in the quilt exhibit area. Eating and/or drinking within your booth space is allowed but Smoky Mountain Quilters (SMQ) will not be responsible for any damage incurred while eating or drinking.
2. The 9.25% State and County Combined Sales Tax will be collected and paid to Tennessee at Tennessee Dept. of Revenue. Information and links found at https://www.tn.gov/revenue/taxes/sales-and-use-tax.html.
3. Not to sublease the whole or part of the space rented, except with written permission of Smoky Mountain Quilters.
4. To keep merchandise, equipment, personnel, and/or all other materials **within the rented space and to keep the aisle clear**.
5. That no children under the age of 16 will be permitted to work in booths alone during show hours. The vendor must supervise children assisting with set-up and during the show.
6. That Smoky Mountain Quilters and the Knoxville Expo Center, collectively or individually, are not responsible for any loss or damage to personal property on the premises or damage during shipment.
7. That if at the vendors request, cancellation of this agreement is made prior to May 1, 2027, booth fee, less non-refundable deposit of $100 will be refunded upon written request, if said booth space is rented to another vendor by Smoky Mountain Quilters.
8. That this contract is null and void if the show is cancelled for any reason by Smoky Mountain Quilters. The vendor forfeits any, and all claims except refund of any of fees received by Smoky Mountain Quilters.
9. That set-up will be completed prior to 6:00 p.m. on Thursday, June 17, 2027.
10. That booth will remain open, staffed, and stocked until 4:00 p.m. Saturday, June 19, 2027.
11. That all vendor items will be removed from the Expo Center by 8:00 p.m. on June 19, 2027.
12. That all vendor fees must be paid in full prior to April 1, 2027.
    NOTE 1: A 10% EarlyBird discount on Booth Fee is available when the Booth is reserved prior to March 1, 2027 AND the FULL payment for the Booth Fee is made with the reservation.
    NOTE 2: A 50% payment of Booth Fee must be made when reserving a Booth. Contracts without payment will not be accepted. When making a partial payment with the reservation, no discount will be given. Balance will be due April 1, 2027.

    Payments may be made online at www.smokymtnquilters.com or sent by USPS. Your booth will not be confirmed until we receive your signed contract AND payment.

**** Please complete and sign/date all three (3) pages of the contract. Keep page 4 for your records *****

Any changes to this contract must be in a written addendum and signed by all parties to become effective.

I agree to all provisions of this contract:

Vendor Signature _____ Date: _____

Accepted By (SMQ Representative) _____ Date: _____

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Vendor Booth Space Worksheet Vendor Name_____

Each booth is draped with 8-foot back and 8-foot sides. Additional items can be added below.

Item	Cost/each	Quantity	Total
Standard booth (10′ x 10′)	$350		$
Double booth (10′ x 20′)	$700		$
Triple booth (10′ x 30′)	$1050		$
Quad booth (10′ x 40′)	$1400		$
8′ Tables WITH linen and drape	$19		$
8′ Tables NO linen or drape	$11		$
Chairs - specify number needed	FREE		FREE
Electrical outlet (110 Volt)	$60		$
Electrical outlet (220 Volt)	$175		$
Wireless Internet Access	$50		$
Vendor Badges - specify number needed	FREE		FREE
Carry this number to page 3 of contract	**TOTAL**		**$**

Vendor Signature & Date: _____

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Vendor Name:	
Contact Name:	**Date:**
E-Mail Address:	**Phone:**
Mailing Address:	
Items for Sale:	
Would you be interested in doing a demonstration at the show? If yes, briefly describe:	
Website:	
Social Media (please submit photo of your booth with your contract) **Facebook:** **Instagram:**	
Vendor Fees (total from page 2)	$

Consider sponsoring a ribbon or special award	**Price**	**Qty:**	**Specify Category**	
Whole category: 1st, 2nd, 3rd	$400 each			$
First Place	$175 each			$
Second Place	$125 each			$
Third Place	$100 each			$
Special Award	$100 each			$
			GRAND TOTAL	$

Online Submission: You may pay online at www.smokymtnquilters.com and email your signed contract and photo of your booth to smqvendors@gmail.com.

Mail Submission: You may mail your signed contract, photo of your booth, and check made payable to ***Smoky Mountain Quilters*** to:

Smoky Mountain Quilters
ATTN: Vendor Relations
P.O. Box 30692
Knoxville, TN 37930

_____

Vendor Signature & Date

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KEEP THIS PAGE FOR YOUR REFERENCE

Vendor Chair: Amy Bakaletz SMQvendors@gmail.com **(865) 599-3997**

MAIL:
Smoky Mountain Quilters
ATTN: Vendor Relations
PO Box 30692
Knoxville, TN 37930

1. The address of the Knoxville Expo Center 5441 Clinton Hwy, Knoxville, TN 37912. It is at the intersection of Clinton Highway and Merchant Drive.
2. Load-in on Thursday, June 17, 2027, begins at 9:00 a.m.
3. Load-in must be complete by 6:00 p.m. on Thursday, June 17, 2027.
4. The Show hours are Friday June 18, 9:00 a.m. – 5:00 p.m. and Saturday June 19, 9:00 a.m. to 4:00 p.m. Booth must remain open and operational during show hours.
5. On Quilt Show days, Friday and Saturday, vendors will be allowed into the building at 8:00 a.m., one hour before the show begins.
6. Load-out must be completed by 8:00 p.m. on Saturday, June 19, 2027.
7. Rolling carts are NOT allowed through the front door. If you must bring merchandise on show days, you must arrange with Quilt Show Vendor Chair to enter through the loading area.
8. The loading area of the Expo Center is on the Merchant Drive side of the building. There will be signs pointing the way on Thursday.
   NOTE: NO PARKING SIGNS, the loading zone is in a shared lot, and your car will be towed if parked in the loading zone.
9. You cannot drive your vehicle into the Expo Center.
10. When you complete your contract, please include your website, social media information, and photo of your booth. We link your information on our website and social media platforms.
11. Consider sponsoring a show ribbon. Your name will appear on the printed card next to the winning quilt. We have ribbons and special awards from $100 - $400.

SMQ Vendor Payments

Scan this QR code to go to our web payments page or use this address.
https://www.smokymtnquilters.com/online-purchases--payments